



華埠服務中心
Chinatown Service Center

The **Chinatown Service Center (CSC)** is a nonprofit organization that provides multilingual health and social services, employment training and counseling in the Greater Los Angeles area. For further information on CSC, Visit our web site at <http://www.cscla.org>

Position: Bilingual LVN

Open Date: July, 2017

Closing Date: Until filled

Job Purpose:

Under the general supervision of the Medical Director, the Licensed Vocational Nurse is primarily responsible for providing quality patient care, assisting clinic dispensary and participating in the Immunization Program. Health education is also a key component of this position where the individual provides health education to patients.

- **Direct Patient Care**
- Conduct initial patient assessment, vital signs and process specialty referral authorizations
- Conduct EKG, obtain blood specimen & administer injection/immunization
- Ensure patients to have necessary lab tests, X-ray, prior authorization for Rx after each visit.
- **Assist in the Clinic Dispensary Services & maintain medical supplies.**
- Ensure patients' medication are in compliance.
- Provide follow-up for patients with abnormal results
- Monitor and maintain vaccine inventory. Stock sample medications.
- **Promote Efficient Patient Care and Enhance Professional Development**
- Attend clinic staff meetings & attends any necessary trainings as required
- Communicate any training needs to supervisor.
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Skills/Qualifications:

- Bilingual in English and Cantonese/Mandarin.
- Required Licenses: LVN & BCLS
- Job Type: Full-time
- Valid CA diver license

Job Type: Full-time

Please send your resume to:

cschr@cscla.org

Subject: LVN Position

Chinatown Service Center is a nondiscrimination equal opportunity employer.
Reasonable Accommodations are available upon request to individuals with disabilities.